



## Adopt-A-School Partnership Plan

*Instructions:* Each school should develop a Partnership Plan. Use this template to guide your conversation and capture notes to inform your final plan. <https://docs.google.com/forms/d/13fzXTXmIcSe3TYXd0JwReVAkOjzvQHjqNmwgvpAOT8/edit>

### Background Information

School Name: \_\_\_\_\_

Partner Name: \_\_\_\_\_

School: Adopt-A-School Liaison(s) (name and email): \_\_\_\_\_

Partner: Adopt-A-School Liaison(s) (name and email): \_\_\_\_\_

### Sample Activity

Name of activity	College and Career Panel
Target month(s) for activity	October
Activity Location	School
Describe this partnership activity and outline partner's role	Partner will visit 9 <sup>th</sup> grade classrooms during College and Career week and share their personal experiences with selecting and financing college
Estimated # individuals served by this activity:	1-25    26-50 <b>51-75</b> 76-100    101+    School-wide
Name and title of <u>SCHOOL</u> based staff members that will help plan/coordinate this activity. (while the Liaisons should always be involved, the school may have a different staff person lead a specific activity)	Marcus Smith, Guidance Counselor
Name and title of <u>PARTNER</u> based staff members that will help plan/coordinate this activity (while the Liaisons should always be involved, the partner may have a different staff person lead a specific activity)	N/A
Next step and timeline for planning this activity	Connect guidance counselor with partner and finalize dates for event



### PARTNERSHIP ACTIVITY #1

(At least 1 activity/donation must be completed by Dec. 21, 2021)

Name of activity						
Target date(s) for activity						
Is this date confirmed or projected?						
Activity Location						
Describe this partnership activity and outline partner's role						
Estimated # individuals served by this activity:	1-25	26-50	51-75	76-100	101+	School-wide
Name and title of <u>SCHOOL</u> based staff members that will help plan/coordinate this activity <i>(while the Liaisons should always be involved, the school may have a different staff person lead a specific activity)</i>						
Name and title of <u>PARTNER</u> based staff members that will help plan/coordinate this activity <i>(while the Liaisons should always be involved, the partner may have a different staff person lead a specific activity)</i>						
Next step and timeline for planning this activity						



## PARTNERSHIP ACTIVITY #2

(At least 2 activity/donation must be completed by April 12, 2022)

Name of activity						
Target date(s) for activity						
Is this date confirmed or projected?						
Activity Location						
Describe this partnership activity and outline partner's role						
Estimated # individuals served by this activity:	1-25	26-50	51-75	76-100	101+	School-wide
Name and title of <u>SCHOOL</u> based staff members that will help plan/coordinate this activity <i>(while the Liaisons should always be involved, the school may have a different staff person lead a specific activity)</i>						
Name and title of <u>PARTNER</u> based staff members that will help plan/coordinate this activity <i>(while the Liaisons should always be involved, the partner may have a different staff person lead a specific activity)</i>						
Next step and timeline for planning this activity						



### PARTNERSHIP ACTIVITY #3

(All 3 activities and 1 donation must be completed by June 7, 2022)

Name of activity							
Target date(s) for activity							
Is this date confirmed or projected?							
Activity Location							
Describe this partnership activity and outline partner's role							
Estimated # individuals served by this activity:	<table style="width: 100%; text-align: center;"> <tr> <td>1-25</td> <td>26-50</td> <td>51-75</td> <td>76-100</td> <td>101+</td> <td>School-wide</td> </tr> </table>	1-25	26-50	51-75	76-100	101+	School-wide
1-25	26-50	51-75	76-100	101+	School-wide		
Name and title of <u>SCHOOL</u> based staff members that will help plan/coordinate this activity <i>(while the Liaisons should always be involved, the school may have a different staff person lead a specific activity)</i>							
Name and title of <u>PARTNER</u> based staff members that will help plan/coordinate this activity <i>(while the Liaisons should always be involved, the partner may have a different staff person lead a specific activity)</i>							
Next step and timeline for planning this activity							



## DONATION EFFORT

(This can happen any time throughout the year, but must be completed by June 7, 2022)

Target month(s) for activity:						
Is this date confirmed or projected?						
Describe this donation effort:						
Estimated # individuals served by this donation:	1-25	26-50	51-75	76-100	101+	School-wide
Name and title of <u>SCHOOL</u> based staff members that will help plan/coordinate this activity <i>(while the Liaisons should always be involved, the school may have a different staff person lead a specific activity)</i>						
Name and title of <u>PARTNER</u> based staff members that will help plan/coordinate this activity <i>(while the Liaisons should always be involved, the partner may have a different staff person lead a specific activity)</i>						
Next step and timeline for planning this activity						